

Minutes of Strategic Neighbourhood Plan Team

15th March 2017

Attendees

Helen Flack – chair
Ann Webb
Mick Hill
Jane
Jeff Offer
Peter Mileham
Julie McGrory

Apologies
Peter Offer
Helen Skepper

Agreed we needed to discuss progress on strands, outcome of Pancake Day exhibition, list of upcoming events we can exhibit or hold and hear from John from Greensand Ridge

Business & Jobs

Team have met and put together survey questions.
Agreed this survey needed to be separate to any other survey we require.
Meeting will be arranged with Beverley.Weller@wrestparkenterprises.co.uk to try and populate the databank of businesses in Silsoe as most are within WP. Spreadsheet in Dropbox if anyone wants to add businesses or see what there are.
HF volunteered to type up survey once questions are forwarded to her.

Transport

Agreement to pursue cycle path options being pursued. CBC rep proving hard to contact. Elwyn Owens, ex Parish Councillor will join Transport strand.

Local Character/Environment

John Balsam, Head of Development, at Greensand Trust spoke at length about the work his team can do and he was commissioned as per Helen's note to all, attached below.

Growth & Infrastructure/Housing

Project Plan progressing well.
Flowchart created on timeline ahead.

Resident Survey shared. Last chance for comments to Helen so it can be published in the Silsoe News. Agreed it can go separately to Business Survey.

Pancake Race stand

Successful event held with many residents talking to Ann, Jane, Peter and Julie. Boards worked really well. Photos excellent and attracted attention. Could do with photos of the Cage and Walls for future use.

Date of Next Meeting

Thursday 20th April @7.30 at Helen's home.

Julie McGrory

Addendum to minutes

Thank you for attending last night's meeting.

Special thanks to Jon who did an excellent job talking us through what we can get from our investment. Already he has responded to the survey we have put together, so I will address that separately (today has been a bit hectic), before I go away. I have invited Elwyn to join Jeff in the Transport sub-committee as we agreed last night, however his knowledge of the village as a whole is extensive, so please ask him if you have any questions, as I know he will be able to help out in most cases! Ann, Julie and myself have certainly enjoyed working with him on the Parish Council.

I promised that I would do a rough schedule that Peter M can plug into our Project Plan and that Jon can use as a rough guide, so that we know what we have to do and when by. I have used Jon's quote to integrate our activities with his – please check everyone that it makes sense! Meanwhile – I have sent Linda at Silsoe News an update on our progress.

Responsibility	Element	Time	Timescale	Notes	Completed
GST (Jon)	Preparatory work	2h	By 15.03.17		
GST (Jon)	Introductory meeting	3h	By 15.03.17		
SNSPC	Survey – Business & Residences	n/a	By 15.04.17	Advertise link in Silsoe News Advertise workshop	
SNPSC	Workshop promotion	n/a	By 15.05.17	Book VH Advertise workshop &	

				feedback event at Silsoe Stride in Silsoe News	
SNPSC	Workshop arrangements	n/a	By 30.05.17	Organise exhibition & catering	
GST (Jon)	Map pack Production (BRMC)	7.5h	By 30.05.17		
GST (Jon)	Initial Local Green Space assessment	7.5h	By 30.05.17		
GST (Jon)	Workshop 1 preparation	3.75h	By 30.05.17		
GST (Jon) & SNPSC	Workshop 1 Facilitation	3.75h x 1 people	By 30.05.17		
SNPSC	Workshop Feedback	n/a	By 15.06.17	Feedback in Silsoe News from Workshop Advertise next event – Family Fun Day	
SNPSC	Feedback Exhibition	n/a	By 25.06.17	Silsoe Stride event	
SNPSC	Feedback Exhibition	n/a	By 08.07.17	Family Fun Day event	
GST (Jon) SNPSC	Workshop Write-up and Production of Draft GI Plan	10h – GST 15h – BRMC mapping	By 15.07.17	Present to SNPSC Feedback in Silsoe News about next steps	

Phase Two – post Initial Feedback

Responsibility	Element	Time	Timescale	Notes	Completed
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GST (Jon)	Questionnaire design, circulation, collation	7.5h	By 15.09.17		
SNPSC	Workshop promotion	n/a	By 15.09.17	Book VH Advertise workshop in Silsoe News	
GST (Jon)	Workshop 2 arrangements	3.75h	By 30.09.17		
SNPSC	Workshop arrangements	n/a	By 30.09.17	Organise exhibition & catering	
GST (Jon)	Mapping work	10h - BRMC	By 30.09.17		
GST (Jon)	Workshop 2 preparation	3.75h	By 30.09.17		
GST (Jon)	Workshop 2 Facilitation	3.75h x 2 = 7.5h	By 30.09.17		
GST (Jon)	Workshop write-up and Production of Final GI Plan	10h	By 31.10.17	Present to SNPSC	

The next meeting will be on Thursday 20th April at 1930 – my house again.

Helen Flack

Silsoe Parish Council

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