

Neighbourhood Plan Meeting 4.01.17

Attendees Peter Mileham
Julie McGrory
Roger Vass
Jeff Offer
Helen Flack
Jane Blumsom
Ann Webb
Mick Hill
Helen Skepper

Apologies Peter Offer
Siobhan Vincent
Angela Mileham

Minutes

Previous Actions – progress update

- SV to confirm that Silsoe has been registered by SPC to create a Neighbourhood Plan – the application appears to have been lost, however SV and Tammy will chase to either locate or reapply
- SV delivered hard copies of Silsoe registered area still awaiting soft copies - SV
- Still awaiting confirmation that we can sue the SPC OS licence – TM to confirm
- SV still checking with Transport Team and CBC what information is already available regarding Silsoe
- SV to confirm price and content of what BRCC can offer for £2.5k overhaul of Green Infrastructure Plan
- JO researched further the Pollution areas eg around Waitrose and any impact Clophill roundabout – for example – has on pollution in Silsoe
- SV to check availability of Parish level statistics for Silsoe with Community Engagement Team

Agenda

Vision and Constitution

- Committee agreed vision and written constitution
- Committee voted and agreed roles for SNPSC and sub-committees

Roles

- Chair – responsible for over-seeing the committee – Helen Flack
- Secretary – responsible for Minutes and logging public engagement – Julie McGrory
- Treasurer – to track quotes and funding – Helen Skepper

Sub-committee members

- Local Character and Environment – Peter Offer, Jane Blumsom, Mick Hill, Roger Vass
- Transport – Jeff Offer
- Jobs and Business – Julie McGrory, Helen Skepper, Ann Webb
- Growth & Infrastructure and Homes – Peter Mileham & Helen Flack
 - *HF to update and publish on website*

Project Plan & Funding

- PM agreed comfort with creating Project Plan – will start to populate from next meeting
 - *PM to start to create ready to start putting in milestones*

Other Points Arising

- Revisit BRCC proposal to update GI Plan – need to get a response
 - *Local Character and Environment sub-committee to specifically discuss and contact Siobhan to find out if there is a competitor or to expedite the quote and what we would get for it*
- Traffic Surveys from Speedwatch and traffic data for Transport sub-committee
 - *PO to contact Elwyn Owen to find available and recent statistics*
 - *PO to chase Recardo for any available or potential data for Silsoe*
- Documents have been updated on Dropbox to include most up to date research and information currently available. Any other resources should be placed in Dropbox so that everyone has equal access without clogging up their own Pc's. This can be found using the link - <https://www.dropbox.com/sh/pbt8dt63gd1jt9o/AACbEWercKefKGX5Yvk6hvlBa?dl=0>
 - *HF updated documents*
 - *All SNPSC members to check they have access via this link and contact HF if not as a matter of urgency*
- Volunteers needed for taking photographs, sub-committees, that span the age ranges and profile of Silsoe
 - *HS and AW mentioned some potential interested parties*
 - *PM and HF to find any "good Design awards" in Silsoe*
 - *HF updated website that can be used to advertise sub-committee actions and progress as necessary*

OTHER ACTIONS

- How will we introduce the Neighbourhood Plan to villagers at the Pancake Race?
- Sub-committees to meet and agree how to engage with community – it was discussed and agreed that there will be some OVERALL engagement, as well as some SPECIFIC engagement – for example – a presence at the Pancake Race would be helpful to engage with Silsoe about Neighbourhood Planning, however meeting With English Heritage may be more useful for the Transport and Jobs and Business sub-committees...
- How will we encourage support from all age ranges within the village?
- HF to check on laminating costs
- SNPSC to take a look at my.centralbedfordshire.gov.uk

Next Meeting – 9th February 2017, 7.30pm at Silsoe Community Centre

Agenda for Next Meeting –

- AOB
- Preparation for Pancake Race Presence
- Sub-committee plans and progress
- Next Steps – confirm actions